

See Distribution

8<sup>th</sup> Feb 2019

**MINUTES OF THE CATERING ADVISORY COMMITTEE MEETING HELD IN THE  
GODWIN ROOM AT 09:30 ON FRIDAY 8TH FEBRUARY 2019**

Present	Jesse Anthony	UCS Representative	
	Oliver Boddy	Acting Head Chef	
	Marie Bouvier	Front of House Manager	Chair
	Lee Corke	Catering Manager	
	Aylmer Johnson		
	Lydia Parkinson	MCR Representative	
	Paula Yardy Saban	Catering Administration	Secretary

<b>Item (a)</b>	<b>Discussion and Decisions (b)</b>	<b>Action (c)</b>
Cont. Catering Report	The system also was able to record stock levels of goods and wine so would help with month end. The Fellows will also be able to swipe their University card against a reader to register for lunch. However dinner would still need to be booked in the same way. The Catering Manager asked if the signing in	

L L CORKE  
Catering Manager  
Chair  
Ext 33227

Distribution:

Jesse Anthony (UCS Representative)