## Lent Meeting of the Estates Committee Minutes 2pm Wednesday 23 February 2022 Clare St Regis Common Room

Present: Professor Phil Allmendinger (Chair); Mr David Ball (Bursar); Dr Jo Costin (Secretary); Miss Emma Easterbrook (Assistant Bursar); Ms Deborah Hoy (Estates Director); Mr Patrick Taylor (MCR Representative); Professor Wendy Pullan; Mr Jason Randall (IT Manager); and Professor Jacqueline Tasioulas (Senior Tutor).

## 1. Apologies

Professor Andrew Balmford (Chair of the Environment Committee, ex officio); Dr Tamara Follini (Chair of the Conservation Committee, ex officio); Dr Andrew Friend; and Mr Daniel Patten

The quality of work was disappointing, but the price was significantly lower than other consultants who tendered.

g. Routemap to Carbon Zero

Bement Energy have been commissioned to prepare a route map to Carbon Zero. Joey Bream, a fourth year engineering student, is carrying out data collection for this project and looking more widely at the non-utilities carbon footprint. This will give a fairly full picture of emissions and

At the end of Phase 1a, the

are not fitted out for medical use. Four rooms are being used, two for consulting offices which need limited work, a medical room which needs wipeable surfaces and special fitments for medical supplies, and a waiting room which needs a specialist fit out. These have been specified by the Head of the Health and Wellbeing Centre and will meet CQC regulations for the fabric of the building, but not for ventilation. The College does not currently have to meet these regulations, but may in future. If it became necessary, the ventilation would be installed as a separate project. The Committee was asked for approval to instruct a contractor on Friday and for the work to be carried out in the Easter vacation. This work was very important to improve the College

The Committee was happy to support the work.

## 10. Bids for Special Expenditure 2022-23

The Committee approved the bids submitted for Special Expenditure in 2022-23. Particular items to note were:

Hillside: Architect fees for 20222-23, with the work to be physically done in 2023-24, following the works in Braeside.

Castle House Window Replacement: Risk of this failing at planning. Castle House was the newest building but had single glazing. Replacing with double was expected to significantly improve rooms, which currently suffer from damp and cold. This project is part of the fabric first