

CLARE COLLEGE

Job title: Chef de Partie

Responsible to: Head C

Head of Department:

Place of work:

Salary range:

Hours:

Holidays:

- To ensure prepared food is stored correctly following proper temperature checks and labelling and storing.
- In the absence of a section chef you are to provide cover as required.
- To undertake further training when required.
- To liaise effectively with external service providers such as delivery staff;
- To be aware of food allergies and the appropriate measures in place to deal with these;
- To work to and maintain the highest standards of hygiene and food safety.
- Ensure that a clean laundered uniform is worn at all times

General responsibilities:

- To take part in the College's appraisal scheme and to undertake training as required.
- To be responsible for your own health and safety in the workplace.
- To fully comply with all the College's policies including equality of opportunity and data protection.
- To undertake any other reasonable request or duties commensurate with your post.

The above is not an exhaustive list of duties. The post-holder may be asked to take on different tasks as required and all employees are expected to work collaboratively to support the overall work of the College.

PERSON SPECIFICATION

Criteria	Essential	Desirable
Education/ Qualifications	<ul style="list-style-type: none"> • City & Guilds 706/1 or • NVQ 1 and/or working towards achieving level 2 • Basic food hygiene certificate 	<ul style="list-style-type: none"> • City & Guilds 706/2 • NVQ3 • Level 2 Safety Awareness certificate
Experience	<ul style="list-style-type: none"> • Some practical experience working in a busy kitchen environment • Experience of working in a team • Good customer service skills 	<ul style="list-style-type: none"> • Knowledge of COSHH in a similar environment
Abilities	<ul style="list-style-type: none"> • Ability to achieve and maintain high levels of service and hygiene • Ability to work under pressure • Accuracy and attention to detail • Ability to work as part of a team • Willingness to adopt a flexible and collaborative approach to tasks 	
Personal attributes	<ul style="list-style-type: none"> • Smart appearance • Honest, reliable and hard working 	